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CWT Inquiry Options

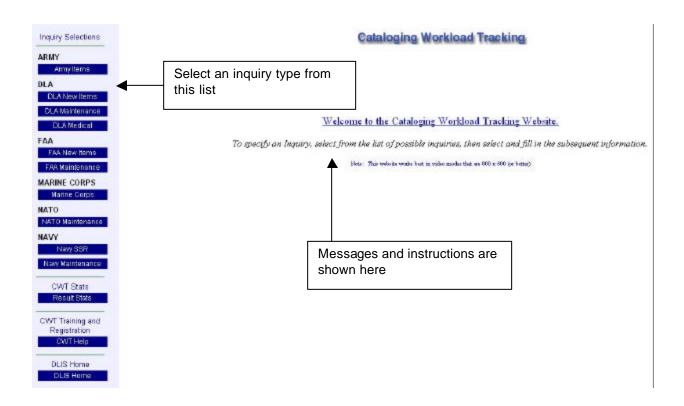
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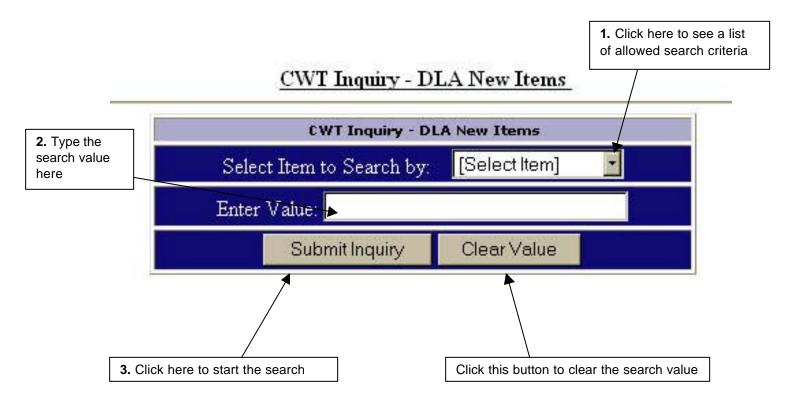
Click the type of query from the Inquiry Selection bar on the left side of the screen (shown below)



Select the desired search option from the drop-down list, and then enter the search value in the Enter Value box. Click the Submit Query button.

You can click the Clear Value button to delete the entered search value, if needed.

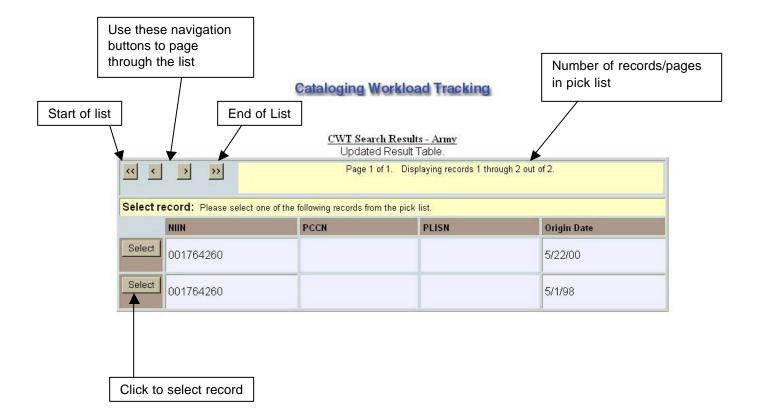
Cataloging Workload Tracking



For information on entering search values and what is allowed for each type of search, see CWT Inquiry Options, Entering Search Values, and CWT Search Combinations

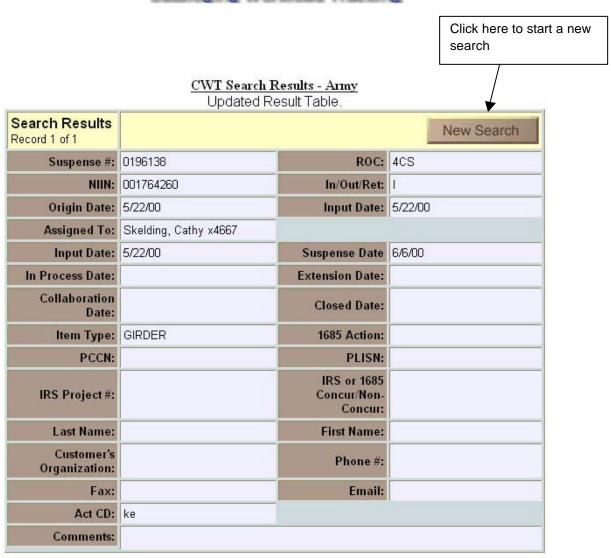
If your search returns more than one record, you will see a pick list like the one shown below. To view a record, click on the corresponding Select button.

The message box at the top of the form will tell you how many records were found. You can use the navigation buttons at the upper left to page through the pick list.



The Inquiry Results screen will show you the record returned by your search. The data fields displayed will vary, depending on the type of inquiry.

Cataloging Workload Tracking



CWT Inquiry Options

Query Data Input on the CWT Inquiry Forms								
CWT INQUIRY - ARMY	CWT INQUIRY - DLA NEW ITEMS	CWT INQUIRY – DLA MAINTENANCE	CWT INQUIRY – FAA NEW ITEMS	CWT Inquiry – FAA Maintenance	CWT Inquiry - Marine Corps			
NIIN PCCN PLISN CWT Inquiry New Medical	 DCN PCC DOR ISN Part Number CWT INQUIRY – MEDICAL	NSN NIIN Customer Control Number CWT INQUIRY - NATO MAINTENANCI	 DCN PCC DOR ISN Part Number CWT INQUIRY – NAVY SSR	NSN NIIN Customer Control Number CWT INQUIRY – IAVY MAINTENANC	 NIIN Part Number PCC PLISN Submitter/ Initiator CWT Inquiry - QDB Items 			
 Control Number IRR Joint Control Number 	• NSN • NIIN • IRR	NSN NIIN Customer Control Number	 PCC DOR ISN ATC Part Number NIIN/NICN 	 NIIN/NICN Part Number DCN Submitter/ Initiator 	NIIN CAGE/Part Number			

^{*}Submitter/Initiator is an automatic wildcard search – you can submit all or part of a name.

Entering Search Values

Character Strings

CWT Inquiry does not use partial character strings or blank spaces in an input field. You do not need to use hyphens or dashes for fields such as the NSN. Enter, for example, the NSN, as all one number without the dash that typically separates the FSC and NIIN. Query parameter fields require the entire parameter value with no spaces.

Wild Card Characters

CWT Inquiry does not accept wild cards in parameter fields to perform searches.

Search Value Types/Lengths

The table below details the type and length of each type of search value

Search Criteria	Description	Minimum Number Of Characters	Maximum Number Of Characters
ATC	Alphanumeric	2	Citatacters
CAGE	Alphanumeric	5	5
Control Number	Alphanumeric	9	16
Customer Control Number	Alphanumeric	5	35
DCN	Alphanumeric	16	16
DOR	Numeric	4	4
IRR	Alphanumeric	9	16
ISN	Alphabetic	4	4
Joint Control Number	Alphanumeric	16	16
NIIN	Numeric	9	9
NIIN/NICN	Numeric	9	9
NSN	Numeric	13	13
Part Number	Numeric	1	32
PCC	Alphabetic	3	3
PCCN	Alphanumeric	6	6
PLISN - Army	Alphanumeric	8	8
PLISN – Marine Corps	Alphanumeric	6	6
Submitter/Initiator	Alphabetic	1	30

CWT Search Combinations

CWT Inquiry accepts one query parameter at a time except as described below.

The following parameters and parameter combinations are allowed:

Army Items - you can search either by:

NIIN, or PCCN, or

PLISN, or

PCCN and PLISN

DLA New Items - you can search either by:

DCN, or

Any combination of PCC, DOR, and/or ISN, or

Part Number

DLA Maintenance - you can search either by:

NSN, or

NIIN, or

Customer Control Number

FAA New Items – you can search either by:

DCN, or

Part Number, or

Any combination of PCC, DOR, and/or ISN

FAA Maintenance – you can search either by:

NSN, or

NIIN, or

Customer Control Number

Marine Corps – you can search either by:

NIIN, or

Part Number, or

Any combination of PCC and/or PLISN, or

Submitter/Initiator (this is an automatic wild card search, you can enter all or part of a name, i.e., entering JO will return JONES, JOHNSON, etc.)

New Medical - you can search either by:

Control Number, or

IRR, or

Joint Control Number

Medical Maintenance – you can search either by:

NSN, or

NIIN, or

IRR

NATO Maintenance – you can search either by:

NSN, or

NIIN, or

Customer Control Number

Navy SSR – you can search either by:

ATC, or

Part Number, or

NIIN/NICN, or

Any combination of PCC, DOR, and/or ISN

Navy Maintenance - you can search either by:

NIIN/NICN. or

Part Number, or

DCN, or

Submitter/Initiator (this is an automatic wild card search, you can enter all or part of a name, i.e., entering JO will return JONES, JOHNSON, etc.)

QDB Items – you can search either by:

NIIN, or

Any combination of CAGE and/or Part number

CWT Inquiry Messages

Here is an explanation of CWT Inquiry Error and Information messages:

Type of Message	Message	How To Respond	
	No Records Found For Selected Search.	If you would like to change the search criteria and try again, please return to the search	
	Sorry, your search did not return any records.	page and enter your new criteria	
General Errors	No Search Criteria Found for Selected Search.	Please return to the search page and enter your search values. If you have already	
	Sorry, you did not supply any values for the selected search.	entered your search values, check to make sure that you have selected the	
		corresponding search.	
	To specify an inquiry, select from the list of possible inquiries, then	Point and click the menu item on the left side of the CWT	
	select and fill in the subsequent information.	WWW Inquiry Selections main page to choose the inquiry.	
Informational Messages		For example, Army Items, DLA Maintenance, etc.	
	Please select one of the following records from the pick list.	Choose the desired record from the Selected Record (pick list) page to view the	
		Search results page.	
Server Generated	Internet Operation Timed Out, or	A server or the database is	
Messages	any such message, such as Page Not Available for Display	down. Try to log in again at another time.	